

## **Appointment of Parent Governor – Fairfields Primary School/Joint Local Governing Board with Whitehouse Primary School**

I am delighted to inform you that we are now in the process of establishing a joint Local Governing Board across Fairfields Primary School and Whitehouse Primary School. I am inviting you to stand for election as a parent governor or nominate another parent to do so. In our school we have provision for one parent governor and there is currently one vacancy.

As you know Fairfields Primary School and Whitehouse Primary School are part of Inspiring Futures through Learning and the local governing boards are delegated certain functions by the board of trustees and are responsible for:

- The Local Governing Board is accountable to all stakeholders and the wider community
- Responsible for ensuring that the schools' priorities are appropriate, linked to the vision, serve the community, are being appropriately addressed and evidenced.
- Focus on the impact of the education being provided at the schools providing support and challenge to school leaders
- Governors have a vital role to ensure the safeguarding and wellbeing of all children within the care of their schools (and wider Trust)
- Receive information and make recommendations to the Board of Trustees regarding the compliance / operations / financial and the HR context of the school
- Governors make important decisions for the school and must stand by their corporate decisions
- Annual skills audits are undertaken by Governors to help inform career development progression for governor training throughout IFtL.

No special qualifications are needed, and the most important thing is to have a keen interest in the school and be prepared to play an active part in the local governing body's work. However, we would particularly welcome nominations from parents with the following skills:

- Being able to look carefully at reports and data provided and question constructively
- An appreciation of the needs of young people and the challenges they face
- Finance skills
- Working on a Board or within Management
- HR/Legal expertise
- Local community involvement

Training is available for all local governors and IFTL has an expectation that those new to being a local governing body member, attend free induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. Nominations must be from parents, or individuals exercising parental responsibility, of a child at the school.

If you would like to stand for election, please complete the enclosed nomination form and return it to the school no later than Friday 18 May 2018. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

If you would like any more information about the role please contact our clerk, Mrs Vines via the school office.

Yours faithfully,

*M. Shotton*

Mr M Shotton