BLOCKING AND REPORTING

A STEP BY STEP GUIDE

YOUNG PEOPLE
AGED 11+ (SECONDARY/ HIGH SCHOOL)

ANTI_BULLYING ®

SNAPCHAT

REPORT_

**TO REPORT A SNAPCHAT OR SNAPCHAT STORY THAT CONTAINS NUDITY
OR BULLYING CONTENT**

1. I need help

2. Report a safety concern

3. A snap or chat received

4. It bullied me / it contains nudity

5. REPORTED

6. Still need help?

7. Snapchat's help centre will direct you to a form where you are able to report the incident in more detail.

SCREENSHOTTING_

If you receive an abusive message, it may be a good idea to screenshot it as evidence before it disappears. Snapchat sends a notification to the other person if you do take a screenshot, but remember that you are doing nothing wrong in reporting content that makes you feel upset, uncomfortable or unsafe. However, don't do this if it's a nude image.

Possessing (which includes screenshots) and sending nude images of someone under the age of 18 is Child Exploitative Imagery andis illegal. For more information contact the CEOP (Child Exploitation Online Protection Command).

BLOCK_

TO BLOCK SOMEONE ON SNAPCHAT

1. Swipe right to go to the Chat screen

2. Tap and hold on a friend's name

3. Tap 'More'

4. Tap 'Block'

Go to your settings and select 'Who Can Contact Me'. Then choose 'My friends'. This will prevent users you don't recognise from contacting you directly with snaps, chats, calls.

INSTAGRAM

REPORT_

TO REPORT AN INSTAGRAM POST THAT FEATURES BULLYING AND/OR NUDE CONTENT_

1. Select the three dots in the the top right corner

2. Select 'Report'

3. Select the reason for the report from the menu

4. REPORTED

TO REPORT AN INSTAGRAM DIRECT MESSAGE_

1. In the top right corner, select 'i'

2. Select 'Report'

3. Provide the reason(s) for reporting

4. REPORTED

PRIVACY_

• Instagram is automatically public but you can easily change your profile settings to private

• Unless added to your story, live streams will disappear once you've finished recording but remember users can still screenshot and record these.

• Naked images are normally a violation of Instagram's community standards.

• Naked images of under 18s are illegal and not allowed under any circumstances.

BLOCK_

TO BLOCK SOMEONE ON INSTAGRAM

1. Select the three dots in the top right corner.

2. Select 'Block User'

Although blocked users can't access your profile, they can still mention you using '@'. If this happens you can change your username.

WHATSAPP

REPORT/BLOCK_

1. Go to the chat with the person/group you wish to report

2. Select the group or user name at the top of the screen

3. Scroll down on their profile and click 'Report' OR
   Scroll down on their profile and click 'Block'

4. REPORTED/BLOCKED

Blocking someone means they can no longer message you. They won't know you've blocked them, you'll just appear offline when they visit your profile or conversation.

PRIVACY_

- Remember once someone has been blocked, they may still have saved versions of any pictures exchanged on their phone.

- Once an image or video is sent, you lose control of where and with whom the content could be shared.

- If you are faced with explicit images being shared without your consent, contact the C.E.O.P or their programme ThinkuKnow for advice or to make a report.

- Reporting someone may result in them being banned from using Whatsapp.

SCREENSHOTTING_

It may be a good idea to screenshot any abusive or harassing messages received in Whatsapp. This can provide evidence should any incidents be escalated to police level. However, don't do this if it's a nude image. Possessing (which includes screenshots) and sending nude images of someone under the age of 18 is Child Exploitative Imagery and is illegal. Contact CEOP if you have any concerns.

For more information about privacy and security settings: visit Whatsapp's FAQ Centre

TIK TOK

REPORT_

TO REPORT A VIDEO, LIVE STREAM OR COMMENT

1. On the video, tap the share icon OR
   Tap and hold the comment

2. Tap 'Report'

3. Select 'IT'S INAPPROPRIATE'

4. Select the reason why you are reporting

5. Click 'Report'

!

PRIVACY_

Tik Tok is automatically set to public but there are a number of privacy settings you can enable in the app settings. Privacy and Safety features include:

- Allow others to find me
- Private Account
- Who can see my comments
- Who can duet with me
- Who can send me messages
- My Block list

REPORT_

TO REPORT A CHAT OR ACCOUNT

1. Open the conversation

2. Go to the account

3. Click on the 3 dots in the corner of the screen

4. Click 'REPORT' and select 'IT'S INAPPROPRIATE'

5. Select the reason you're making a report

6. Press 'REPORT'

FACEBOOK

REPORT_

YOU CAN REPORT PRETTY MUCH ANYTHING ON FACEBOOK WHETHER THIS IS SOMETHING ON YOUR PROFILE, SOMETHING YOU SEE THAT YOU'RE CONCERNED ABOUT OR A MESSAGE YOU'VE RECEIVED.

1. Click on the 'Find Support or Report' link

2. This appears next to the content/profile that you would like to report

3. Select the option that best describes the issue

4. When something gets reported to Facebook, they'll review it and remove anything that doesn't follow their Community Standards. Your name and other personal information will be kept completely confidential if they reach out to the person responsible.

5. REPORTED

BLOCK_

TO BLOCK SOMEONE ON FACEBOOK

1. Click the (top right) and choose settings

2. Click Blocking on the left side menu

3. Find the block users section

4. Enter the name of the person and click 'Block'

5. BLOCKED

People won't benotified when you block them.

For more information about privacy and security settings, visit Facebook's Help Centre.

We're proud to be the only charity set up in memory of Diana, Princess of Wales and her belief that young people have the power to change the world. It's a big mission but there are two things within it that we focus our charity's efforts on – young people and change.

Throughout all of our programmes and initiatives, 'change' for and by young people is central, including our anti-bullying work which encourages change in attitudes and behaviours.

We hope you found this resource useful and wish you all the best in your anti-bullying journey. If you would like to help us create more resources and train even more Anti-Bullying Ambassadors, you can make a £5 donation by texting CHANGE 5 to 70470 or visitdiana-award. org.uk/donate

This resource is sponsored by: